

SOUTHWICK-TOLLAND-GRANVILLE REGIONAL SCHOOL DISTRICT

School Committee Meeting

MINUTES – June 7, 2016

SCHOOL COMMITTEE MEETING

5:00 p.m.

EXECUTIVE SESSION TO FOLLOW

SECTION I – Routine:

- A. 1. Attendance:
  - Jeffrey Houle, Vice Chair
  - George LeBlanc
  - Theodore Locke, Secretary (Tolland Rep.)
  - Jean McGivney-Burelle
  - Pamela Petschke (Granville Rep.)
  - Maria Seddon
  - Kelly Clendenin
- 2. Administration:
  - John Barry, Superintendent
  - Stephen Presnal, School Business Manager
  - Kathleen Lynch, Recording Secretary
- 3. Student School Committee:
  - Margaret Drohen
  - Carlos Pereira
- 4. News Media:
  - Springfield Newspapers
  - Westfield Evening News
  - Southwick/Suffield – Greg Scibelli

**OPENING CEREMONY**

Observers: 5

SECTION II:

- A. Secretary’s Report: 5/17/16 Accepted as written
- B. Bills: Circulated
- C. Correspondence:

Dr. Barry received a letter from Governor Baker regarding the Perkins Grant which provides funding for the CTEC program.

School Committee Election of Officers

	Motion	2nd	For	Against	Abstain
Chairperson: Jeffrey Houle	TL	PP	7	0	0
Vice Chair: George LeBlanc	JM	MS	7	0	0
Secretary: Ted Locke	JM	PP	7	0	0

**SECTION III: PUBLIC COMMENT -**

Dianne Houle commented that graduation was phenomenal – it was a beautiful day - the students did a great job – it was a “class act.” Dr. Barry said that it was one of the best ceremonies he has attended – the tone at the high school is much better – the staff did a great job.

Dr. Barry introduced new School Committee member Kelly Clendenin.

**SECTION IV: STUDENT ADVISORY REPORT****SECTION V: EDUCATIONAL PRESENTATION**

- PMS School Improvement Plan – Kimberley Saso, Principal – Mrs. Saso reviewed the accomplishments made this year. Goals for the 2016/2017 school year include: incorporating math focus walls 3-6; continue Reader’s and Writer’s workshops; practice evacuation, shelter in place, relocation and reunification drills for school safety; staff participation in shared curriculum development, instructional practices and professional development; continue to address technological needs; and develop new standards-based report cards.
- SRS Handbook Changes – Serena Shorter & Benjamin Taglieri – Ms. Shorter explained that the changes to the handbook reflect the practices of the Grades 7-12 building with more consistent language and reduced redundancy. Mr. Taglieri gave an overview of the changes. Dr. Barry said that the changes will be voted at the next meeting. Mrs. Petschke asked the administrators to thank the staff for the time they put in to revise the handbook.

**SECTION VI: POLICIES –**

ACTION VII: ACTION ITEMS

	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>For</u>	<u>Opp.</u>	<u>Abs.</u>	<u>* Remind er</u>
1. Move to approve the agreement between the Southwick-Tolland-Granville Regional School Committee and the Administrative Assistant to the Superintendent for the period July 1, 2016 through June 30, 2017.	GL	TL	7	0	0	
2. Move to approve the First Amendment to the Net Metering Power Purchase Agreement between the Southwick-Tolland-Granville Regional School District and Nexamp Capital, LLC.	GL	TL	7	0	0	
3. Move to approve the Revocable Land Use License Agreement between the Town of Southwick, The American Legion – Southwick Post No. 338, Inc., and the Southwick-Tolland-Granville Regional school district for a one year term commencing in July 1, 2016 and terminating on June 30, 2017.	GL	TL	7	0	0	
4. Move to approve a 2% salary increase, effective 7/1/2016, for non-union singleton contracts.	GL	TL	7	0	0	
5. Move to authorize a payment from the FY2016 Budget to the STGRSD OPEB Liability Trust Fund, not to exceed \$75,000.	GL	TL	7	0	0	
6. Move to establish (for one year) a JV ice hockey team at the Southwick Regional School.	GL	TL	7	0	0	
7. Move to approve the Memorandum of Understanding with the Town of Southwick for a dedicated sewer line.	GL	TL	6	0	0	
8. Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Kathryn Chandler in recognition of twenty-nine years of teaching excellence, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.	GL	TL	6	0	0	

- Subject to Conflict of Interest Law

**SECTION VIII: REPORTS****A. SUPERINTENDENT:**

1. Southwick Town Meeting Update – Dr. Barry reported that the FY17 budget was unanimously approved in all three towns. We are now waiting for the state to approve Chapter 70 monies.
2. Transportation & Utilization Studies - At the next meeting, contracts will be awarded to NESDEC (New England School Development Council) to conduct the Use of Facilities study and to Richard Labrie to conduct the Transportation study. The consultants will be invited to attend a future meeting.

**B. SCHOOL BUSINESS MANAGER:**

1. Vote of the Municipal Finance Oversight Board – Mr. Presnal reported that he attended a meeting of the Municipal Finance Oversight Board at the State House on May 25<sup>th</sup>. He met with the State Auditor and we were approved to utilize the Commonwealth of Massachusetts' credit rating when we issue the remaining debt on the building project.
2. Proposed Increase to FY2017 School Lunch Prices - Mr. Presnal informed the Committee that lunch prices will need to increase next year in order to comply with Federal regulations. Lunches will cost \$2.75 at Woodland, Powder Mill, and the Granville Village Schools and will cost \$3.00 at the Regional School. The increased prices will be brought forward for a vote at the next meeting.
3. MotoX Update - Mr. Presnal said that he is continuing discussions regarding the management of parking for the national MotoX event on July 9<sup>th</sup>. Our prior coordinator will not be available for setup.

**SUB COMMITTEES:**

- |                              |  |
|------------------------------|--|
| 1. Negotiations              | J. Houle, T. Locke, G. LeBlanc               |
| 2. Finance                   | T. Locke, G. LeBlanc                         |
| 3. L.P.V.E.C. Bd. Gov.       | G.LeBlanc                                    |
| 4. L.P.V.E.C. Bd. Dir.       | J. Houle                                     |
| 5. Policy                    | G. LeBlanc, J. McGivney-Burelle, P. Petschke |
| 6. School Building Committee | T. Locke, J. Houle                           |
| 7. Technology                | J. McGivney-Burelle, T. Locke, G. LeBlanc    |

**LIAISONS:**

- |                                |   |
|--------------------------------|---|
| a. Curriculum & Instruction    | J. McGivney-Burelle, P. Petschke, M. Seddon |
| b. Legislative Liaison         | TBD   |
| c. SPED Liaison                | J. Houle                                    |
| d. Southwick Capital Committee |   |

SECTION IX: PUBLIC COMMENT

SECTION X: COMMITTEE DISCUSSION

**A. Old Business**

1. Superintendent Evaluation – Mr. Houle summarized the evaluation process. Dr. Barry received an overall rating of “Exemplary” and was commended for his work overseeing the school building project which was completed on time and under budget.

**B. New Business**

At 6:59 p.m. Mr. Houle called for a motion to enter Executive Session under #3 and not reconvene in open session. Mr. Leblanc made the motion. Mr. Locke seconded that motion.

**SECTION XI: EXECUTIVE SESSION**

**TIME:** 6:59 p.m.

- 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.
- 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

**MOTION:** GL ; **SECOND:** TL ;

**VOTE:** J.H. ; G.L. ; T.L. ; J.M-B. ; P.P. ; M.S. ; K.C.

Return to Open Session – Time: \_\_\_\_\_ p.m.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**VOTE:** J.H. ; G.L. ; T.L. ; J.M-B ; P.P. ; M.S. ; J.V.

**Meeting adjourned:** 7:24 p.m.

**MOTION:** GL **SECOND:** TL **VOTE:** **FOR:** 7 **OPPOSED:** 0

Respectfully submitted,

*Theodore F. Locke*  
Theodore Locke, Secretary

A. **Dates to Remember:**

- June 7 School Committee Meeting
- 21 LAST DAY OF SCHOOL
  - Early Release
    - 11:00 SRS
    - 11:30 PMS
    - 11:30 GVS
    - 12:00 WS
- 21 School Committee Meeting

**Personnel:**

**Appointments**

- 1.

**Resignations:**

- 1.

**Retirements:**

- 1.

**Reassignments:**

- 1.